

How to link SLOs to budget requests:

Click on the Home button:

The screenshot shows the TracDat dashboard for 'FPA (Course SLOs) - Theatre'. The 'Home' button in the left-hand navigation menu is highlighted with a red arrow. The main content area displays a 'Course Planning Summary - Owned' table with columns for Courses and Course SLOs.

Courses	Course SLOs
▶ THEA-100 - Introduction to Theatre	3
▶ THEA-105 - Theatre History 1	1
▶ THEA-110 - Acting Fundamentals	5
▶ THEA-111 - Intermediate Acting	5
▶ THEA-113 - Acting for Television and Film	0
▶ THEA-118 - Fundamentals of Scene Study	4
▶ THEA-131 - Stagecraft	0
▶ THEA-132 - Stage Makeup	0
▶ THEA-133 - Stage Lighting	0

Click on the desired section's link in the Follow-Up column. For example:

The screenshot shows the TracDat dashboard with a more detailed table. The 'Follow-Up' column contains links for each course. A red arrow points to the link in the 'Follow-Up' column for 'THEA-118 - Fundamentals of Scene Study'.

Courses	Course SLOs	Methods of Assessment	Results	Actions	Follow-Up
▶ THEA-100 - Introduction to Theatre	3	6	6	1	0
▶ THEA-105 - Theatre History 1	1	0	0	0	0
▶ THEA-110 - Acting Fundamentals	5	7	7	7	1
▶ THEA-111 - Intermediate Acting	5	5	5	3	0
▶ THEA-113 - Acting for Television and Film	0	0	0	0	0
▶ THEA-118 - Fundamentals of Scene Study	4	4	4	4	1
▶ THEA-131 - Stagecraft	0	0	0	0	0
▶ THEA-132 - Stage Makeup	0	0	0	0	0
▶ THEA-133 - Stage Lighting	0	0	0	0	0
▶ THEA-135 - Technical Production	0	0	0	0	0
▶ THEA-150 - Theatre Production	0	0	0	0	0
▶ THEA-151 - Showcase	0	0	0	0	0
▶ THEA-152 - Tour Ensemble	0	0	0	0	0
▶ THEA-153 - Introduction to Directing	0	0	0	0	0
▶ THEA-154 - Performance Ensemble	3	3	3	3	0
▶ THEA-155 - Children's Theatre Ensemble	0	0	0	0	0
▶ THEA-156 - Readers' Theatre Workshop	0	0	0	0	0
▶ THEA-165 - Introduction to Intelligent Lighting	0	0	0	0	0
▶ THEA-166A - Intermediate Programming (Formerly: Programming and Design Projects)	0	0	0	0	0
▶ THEA-167 - Setup for Intelligent Lighting	0	0	0	0	0
▶ THEA-168A - Computer Applications for Entertainment Lighting	0	0	0	0	0
▶ THEA-170 - Entertainment Technology Internship	0	0	0	0	0
▶ THEA-250 - Advanced Theatre Production	0	0	0	0	0

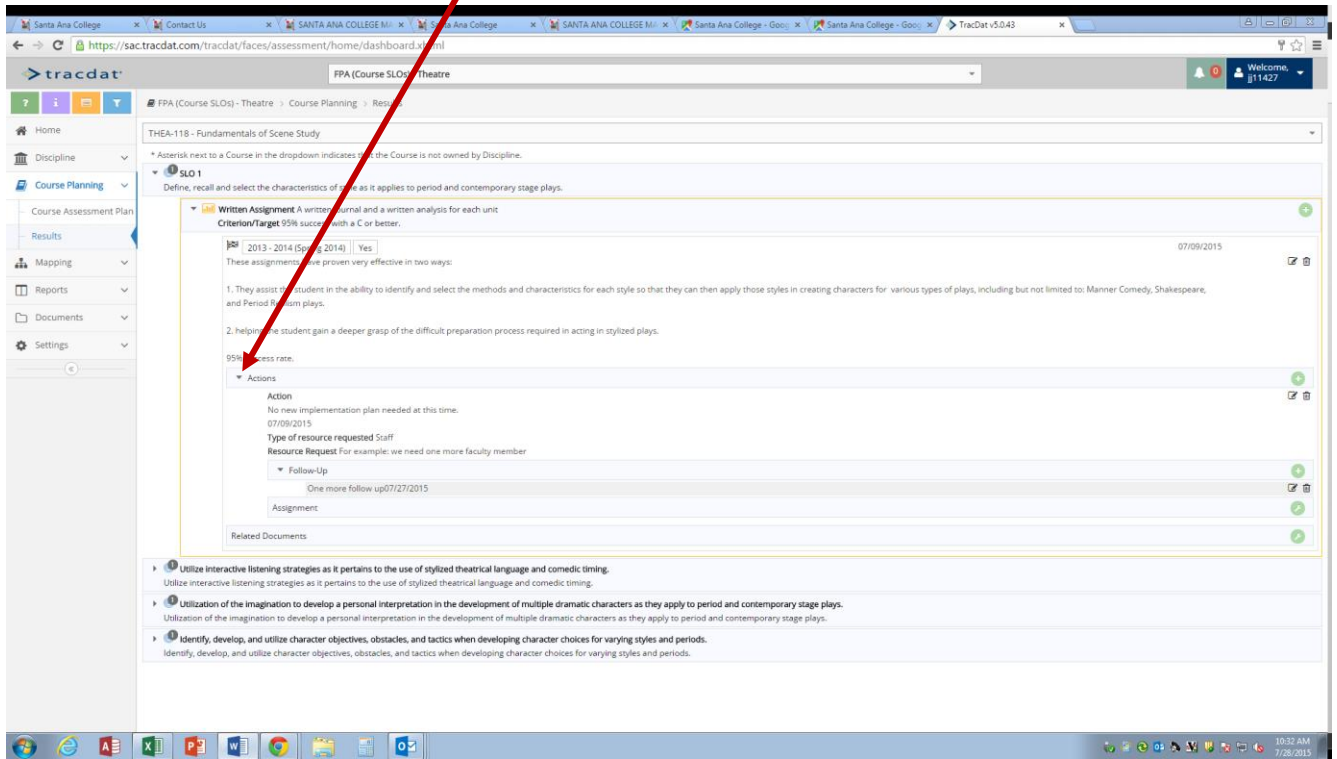
On the following screen, click on the triangle next to the desired SLO:

The screenshot shows the Tracdat interface for 'FPA (Course SLOs) - Theatre'. The left sidebar contains navigation options: Home, Discipline, Course Planning, Course Assessment Plan, Results, Mapping, Reports, Documents, and Settings. The main content area displays 'THEA-118 - Fundamentals of Scene Study' with a note: '\* Asterisk next to a Course in the dropdown indicates that the Course is not owned by Discipline.' Below this, a list of SLOs is shown. The first SLO, 'SLO 1', is expanded, showing its description: 'Define, recall and select the characteristics of style as it applies to period and contemporary stage plays.' A red arrow points to a small triangle next to 'SLO 1'.

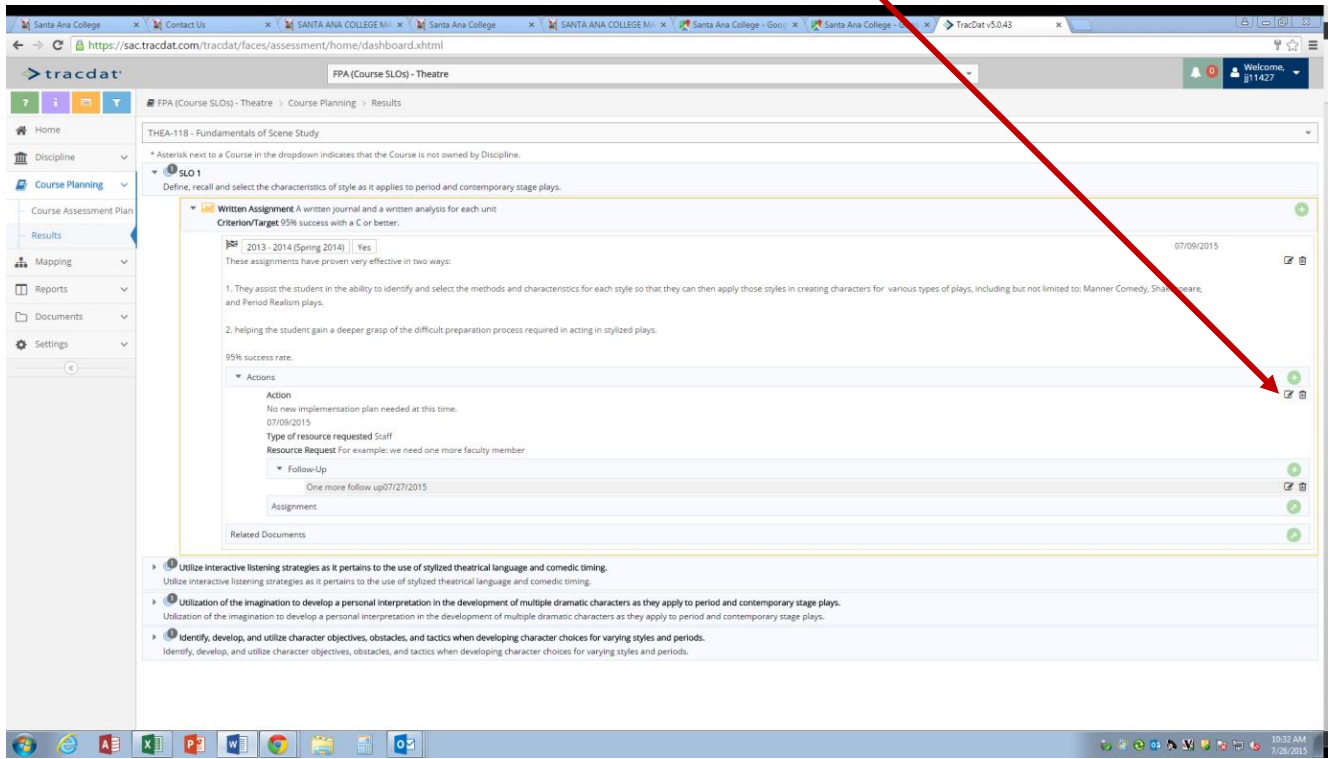
Here, expand on the selection by clicking on another triangle next to the desired assessment:

The screenshot shows the Tracdat interface for 'FPA (Course SLOs) - Theatre'. The left sidebar is the same as in the previous screenshot. The main content area displays 'THEA-118 - Fundamentals of Scene Study' with the same note. Below this, the 'SLO 1' section is expanded, showing a 'Written Assignment' with a 'Criterion/Target' of '95% success with a C or better.' A red arrow points to a small triangle next to the 'Written Assignment' title. Below the assignment details, there are two numbered points: '1. They assist the student in the ability to identify and select the methods and characteristics for each style so that they can then apply those styles in creating character and Period Realism plays.' and '2. helping the student gain a deeper grasp of the difficult preparation process required in acting in stylized plays.' Below these points, there is a '95% success rate.' and a 'Related Documents' section. The SLOs list is also visible at the bottom of the page.

Click to expand the Actions button:

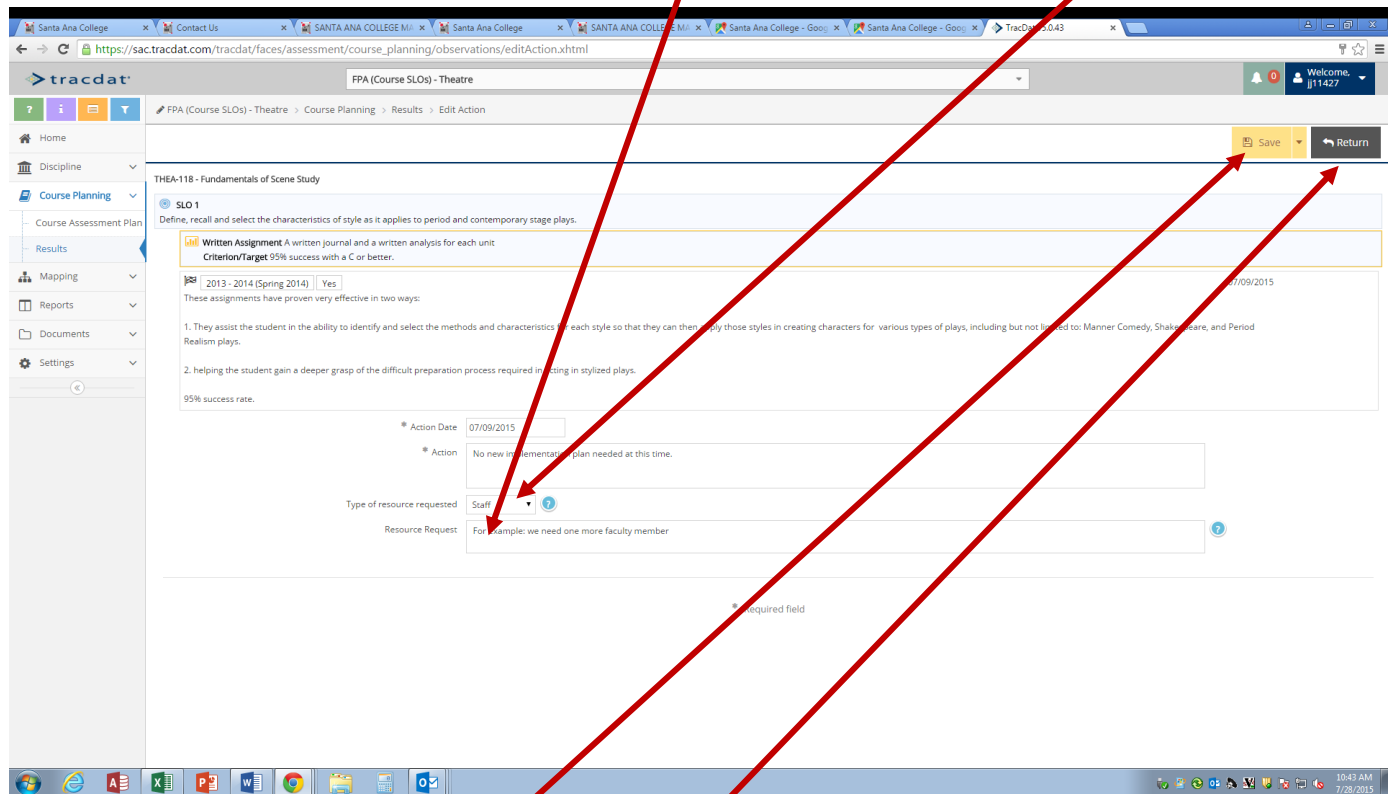


On the same screen, click on Edit button in the Actions window:



Here's where you need to specify type of resource requested: staff, supplies or equipment

Here's where you describe the nature of the request:



Please make sure to save your work:

Click Return to go back to the previous screen: